## **eSEAGRANT INSTRUCTIONS**











# \$1M COLLABORATIVE RESEARCH CHALLENGE

## **RURAL COASTAL ADAPTATION & RESILIENCE**

#### **OVERVIEW**

If you plan to apply, VASG strongly recommends registering for eSeaGrant at least two weeks in advance of the deadline. Please review the Statement of Interests and Qualifications (https://wateradaptationeconomy.org/1m-collaborative-research-challenge/) and refer to these instructions as a guide to submit your application using eSeaGrant.

#### CREATING YOUR eSEAGRANT ACCOUNT

You can register for an eSeaGrant account by visiting the website (http://vaseagrant.ecsion.com), selecting the "Register" tab, and completing the required information. If you do not receive a "welcome" email with login credentials shortly after creating an account, please contact VASG using the email address below. Once you log in, you can change your password and updated your profile. To do so, click your name in the upper-right corner of the screen, and select "My Profile."

#### CREATING AN APPLICATION

To start an application, or edit an existing application, click on "Current Tasks" on the banner head, and select "Add Proposal" under "Collaborative Research: Rural Coastal Adaptation & Resilience."

Once you have added the application to your Current Tasks, progress down through the sequence of application sections ("Applicant Form" through "Submission Preview") listed on the left side of the window to complete and submit your application. Guidance related to each individual form follows, in sequence. Please note - some sections may require additional pop-up pages. Please allow your browser to display pop-up windows and enable JavaScript. eSeaGrant provides sections for the applicant to enter their contact, abstract and keywords, as well as upload the compiled narrative(s). All uploaded documents must be converted to PDFs.

#### REQUIREMENTS

For full details on the required application elements, please download and refer to the Statement of Interests and Qualifications. Applicants are strongly encouraged learn more about this opportunity by visiting: <a href="https://wateradaptationeconomy.org/1m-collaborative-research-challenge/">https://wateradaptationeconomy.org/1m-collaborative-research-challenge/</a>

Interested applicants must complete the eSeaGrant applicant form, and upload their compiled narrative(s), and click the "Submit" button in the "Submission Preview" section no later than March 31, 2022. Please allow ample time to complete this submission process. Confirmation of the submission will be automatically generated and sent

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by eSeaGrant. If you do not receive confirmation shortly after submitting your application, please contact VASG via email. Please note - VASG staff will not be available to answer questions or address technical issues after 5:00 PM on the day of the deadline.

### ADDITIONAL INFORMATION

For questions or inquiries about the Collaborative Research: Rural Coastal Adaptation & Resilience Statement of Interests & Qualifications, please contact Sabine Rogers, <a href="mailto:sarogers@vaseasgrant.org">sarogers@vaseasgrant.org</a>, or Troy Hartley, <a href="mailto:thartley@vaseagrant.org">thartley@vaseagrant.org</a>.

For questions about eSeaGrant, please contact Sam Lake at sjlake@vaseagrant.org.











